



राष्ट्रीय फैशन टेक्नालॉजी संस्थान

सांविधिक संस्थान निफ्ट अधिनियम 2006, द्वारा शासित और
वस्त्र मंत्रालय, भारत सरकार द्वारा स्थापित

NATIONAL INSTITUTE OF FASHION TECHNOLOGY

A Statutory Institute under the NIFT Act, 2006 and
set up by the Ministry of Textiles, Government of India

01/162/2016-सतर्कता 1104

दिनांक - 18 जुलाई 2017

सेवा मे,

निफ्ट के सभी केन्द्र निदेशक

विषय:- सरकारी अधिकारियों द्वारा सरकारी कार्यालयों में किराये पर वाहन लेने संबंधी दिशानिर्देश -

मैं आपकी सूचना, मार्गदर्शन तथा अनुपालन हेतु केन्द्रीय सतर्कता आयोग द्वारा सरकारी कार्यालयों में किराये पर वाहन लेने संबंधी निर्गत दिशानिर्देश की प्रति अग्रेषित कर रही हूँ।

यह भी अनुरोध किया जाता है कि आयोग के दिशा-निर्देशों का पालन सुनिश्चित करें।

(सुषमा सिंह)

मुख्य सतर्कता आधिकारी

सलंगनक: उपरोक्त

प्रति:-

1. पंजीयक, निफ्ट, मुख्यालय
2. निदेशक (आई. टी.)

डिजाइन मैनेजमेंट और टेक्नालॉजी का सर्वश्रेष्ठ संस्थान

An Institute of Design, Management and Technology

(An ISO 9001: 2008 certified Institute)

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No.01/162/2016-vig. 1104

18th July, 2017


To

All Campus Directors of NIFT.

**Subject:- Systems improvement – Guidelines regarding hiring of vehicles by
Government officers.....reg.**

I am forwarding herewith a copy of the CVC guideline regarding hiring of vehicles
by Government officers, for your information, guidance and compliance.

It is also requested that it may be ensured that the guidelines of the Commission,
are followed.


(Sushma Singh)
Chief Vigilance Officer

Encl: as above.

Copy to:-

1. Registrar, NIFT, Head Office.
2. Director (IT)

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Systems improvement - Guidelines regarding hiring of vehicles by Government offices

The Commission has come across instances of hiring vehicles owned by near ones/relatives of Government servants, for operational/ staff car purposes, either without following the due processes of tendering, or by following such procedure as an empty formality by getting three or more quotes from interested parties at pre-determined prices. It is further seen that majority of the vehicles so hired are not registered as taxi/transport vehicles but are registered as private vehicles. There are also allegations that some officers are buying high end expensive cars in the names of their relatives or persons known to them and are taking such vehicles on lease allegedly for official purposes.

2. The Commission is of the view that such a practice virtually amounts to carrying on private business by the officers which is a prohibited conduct. Accordingly, the Commission advised Ministry of Finance and DoPT on 12.08.2016 to prescribe guidelines and procedure to curb such undesirable practices in hiring vehicles and that an open, transparent procedure through which vehicles registered as taxi or public transport are hired to effect systemic improvements and prevent such undesirable practices.

3. As advised by the Commission, the Department of Revenue, Ministry of Finance vide Circular No.13011/50/2016-Vig dated 23rd September, 2016 issued instructions to prevent corrupt / undesirable practices in awarding contracts for hiring of vehicles to Government offices. D/o Revenue advised all HoDs and concerned officers of the attached / subordinate offices of the Department to ensure that in addition to the existing provisions/rules for hiring of vehicles, the following instructions are duly complied with:

- (i) Relevant provision of GFR are strictly followed while hiring of vehicles;
- (ii) An open, transparent tendering procedure is adopted;
- (iii) Only vehicles registered as taxi or public transport vehicle are hired;
- (iv) Log book is maintained as in case of Department vehicles.

DAK RECD

30 SEP 2016

No. 130/11/90/2016-Vig
Government of India
Ministry of Finance
Department of Revenue
(Vigilance HQ)

vigs 28356
18/10/16

CIRCULAR

North Block, New Delhi,
Dated the 23rd September, 2016

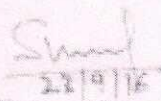
In a recent communication, the Central Vigilance Commission has indicated the instances of complaints received from time to time in the Commission regarding growing undesirable trend of the officers of the Government entitled to hire a vehicle either for operational use or as staff car have been hiring such vehicles from the near and dear of Government servants, either without following the due processes of tendering or by following such procedure as an empty formality by getting three or more quotes from interested parties at pre-determined process. It has also observed that majority of the vehicles so hired are not registered as tax/transport vehicles but are registered as private vehicles. Also there are allegations that some officers are buying high end expensive cars in the name of their near or dear or persons known to them and are taking such vehicles on lease allegedly for official purpose. These are certainly undesirable practices and virtually amount to carrying on private business by the offices which is a prohibited conduct.

2. In view of above, in addition to the existing provisions/rules for hiring of vehicles, all HoD and concerned Officers may be instructed to ensure the following:

- (i) relevant provisions of GFR are strictly followed while hiring of vehicles
- (ii) an open, transparent tendering procedure is adopted.
- (iii) only vehicles registered as taxi or public transport vehicle are hired
- (iv) log book is maintained as in case of Departmental vehicles

3. This is being communicated for improving the systems and to prevent corrupt/undesirable practices henceforth. This is only illustrative, not comprehensive hence, all relevant rules in this regard may also be adhered to.

4. This issues with the approval of AS (R) & CVO.


23/9/16
(Sunil Kumar Meena)
Under Secretary (Vig)

Distribution:-

- 1. Chairman, CBEC, North Block, New Delhi
- 2. Chairperson, CBDT, North Block, New Delhi
- 3. Director (Admn), D/o Revenue, North Block, New Delhi
- 4. Chairman, ITSC, 4th Floor, Lok Nayak Bhawan, New Delhi
- 5. Chairman, C&CE Settlement Commission, Room No 345-363, 3rd Floor, Hotel Samrat, Kauliya Marg, Chankyapuri, New Delhi
- 6. Chairman, ATFP, 4th Floor, Lok Nayak Bhawan, New Delhi
- 7. Director General, CEIB, 6th Floor, Janpath Bhawan, New Delhi
- 8. Director, Directorate of Enforcement, 6th Floor, Lok Nayak Bhawan, New Delhi
- 9. President, CESTAT, West Block-2, R K Puram, New Delhi
- 10. Competent Authority, 9th Floor, B Wing, Lok Nayak Bhawan, New Delhi
- 11. Chairman, Authority for Advance Rulings(C&CE), 4th Floor, Hotel Samrat, Chankaya Puri, New Delhi
- 12. Chairman, Authority for Advance Rulings (IT), NDMC Building, Yashwant Place, Chankya Puri, New Delhi
- 13. Chairman, Adjudicating Authority under PMLA
- 14. Narcotics Commissioner, CBN, D/o Revenue, 19, The Mall, Morar, Gwalior, M P
- 15. CCF, GOAF, Jawahar Vyapar Bhawan, 19th Floor, Tolstoy Marg, New Delhi

Copy for information to: